

# Gallia County Family & Children First Council

## Executive Committee Meeting

Thursday, July 23, 2009

### Members Present

Ron Adkins  
Rosalie Durbin  
Kimberly Thomas

### Staff Present

Chris Love, FCFC Secretary  
Cara Luce, Intersystem Coordinator

1. Welcome – Cara Luce welcomed the Committee at 8:35 a.m.
2. House Bill 289 Report – Ms. Luce stated that she emailed the House Bill 289 Report to the Council and only received one comment of a typo. She corrected the mistake. She did make-up for the lack of EScore by doing things on Excel. Ms. Luce reported that the first and second short term outcomes are pretty easy because they are yes or no answers at the time of referral for the service coordination kids. The one about “decreased disruptive behavior” is the one she has been working with Mindy Hutcherson/OSU CLEX and Jerry Bean and reporting will begin this fiscal year. This 289 Report is due to the state by July 31, 2009.

**MOTION G09:152** Ron Adkins made a motion to approve of the House Bill 289 Report as presented and authorized Ms. Luce to submit it to the state. Rosalie Durbin seconded the motion. The motion carried.

3. Ohio Children’s Trust Fund Report – Ms. Luce stated that the Children’s Trust Fund Report was a little more complicated. On page 3, concerning the “Short-Term Outcomes”, there are questions that we don’t have exact numbers to report for this fiscal year. She has spoken with Dena Warren/FACTS about collecting this information for FY 2010. Ms. Luce included a sentence that plans are in place for FY 2010 to collect these numbers. She will also continue to work with Jerry Bean on this because the pre and post surveys are not the best measures.

**MOTION G09:153** Ron Adkins made a motion to accept the Ohio Children’s Trust Fund Annual Progress Report for SFY 2009. Kimberly Thomas seconded the motion, which carried.

4. Operational Capacity Building Funds Grant Revision – Ms. Luce stated that the Operational Capacity Building Funds Grant is the Administrative Grant. This was already approved and now the funds have been cut to \$16,257.00. She is requesting a budget revision.

**MOTION G09:154** Rosalie Durbin made a motion to approve the above stated budget revision of \$16,257.00 for the Operational Capacity Building Fund Grant (Administrative Grant). Kimberly Thomas seconded the motion, which carried.

5. Council FY'10 Administrative Budget – Ms. Luce reported that there have been changes to the FY'10 Administrative Budget since the last time. On salary and fringes, it reflects her salary with no health insurance but with the \$1,800.00 reimbursement. On the side with projected revenue, she reduced the \$20,000.00 for Ohio FCFC to the new allocation of \$16,257.00. The Help Me Grow administrative costs and services changed because the allocations and her hourly rate changed. The projected carryover does not yet reflect all the audit costs. The FAST money is also a projection because she has not yet received even a “draft” allocation on that money. She is going on last year’s numbers for FAST.

**MOTION G09:155** Ron Adkins made a motion to approve the Council’s FY 2010 Administrative Budget as presented. Rosalie Durbin seconded the motion, which carried.

6. Help Me Grow – Ms. Luce referred to the final HMG Allocation Table for 2010. This table was received on Tuesday at 5:00 p.m. She shared this information with Dr. Shockley on Wednesday morning. Mr. Adkins clarified that we would now present these numbers and request Dr. Shockley to provide a revised budget and proposal for the Executive Committee to approve. The Committee authorizes Ms. Luce to work with Dr. Shockley to have a revised budget and proposal in hand before Ms. Luce leaves on vacation to review and approve. The Executive Committee authorizes Ms. Luce to review and approve of the ESC’s proposal so that services can resume as soon as possible with the details to be worked out later.

Ms. Luce said now that we have money for the at risk kids, with the GRF money, we are still without the waiver. She requested guidance from the Committee on whether to change to the new eligibility before it is done at the state. Mr. Adkins said that if there are new guidelines that we need to be moving to and based on a 40% to 50% budget cut, we should probably do it now. Revenues spent on kids that aren’t even going to count toward the goals that are mandated then we will catch ourselves in a situation at the end and not be able to serve anyone.

**MOTION G09:156** Ron Adkins made a motion to participate in the HMG waiver. Rosalie Durbin seconded the motion. The motion carried.

7. Council Post Audit Meeting – Ms. Luce reported that we received an email from the State Auditor that says there was a verbal finding. Mr. Adkins reported that the final report for 2007 was not sent to the Auditor of State on time. The consensus of the Committee is to waive a post audit meeting. A final audit report will be distributed to the full council when it is available.
8. Other Concerns – There was nothing to discuss under this topic.

**MOTION G09:157** Ron Adkins made a motion to adjourn and Kimberly Thomas seconded. The meeting adjourned at 8:50 a.m.